



30th July 2026

To the Staffing Committee

Dear Councillors,

You are hereby summoned to attend a **Staffing & GDPR Committee Meeting** to be held at **ClayTAWC, Fore Street, St Dennis on Wednesday the 4th of August 2026 at 6.30 pm** for the purpose of transacting the following business.

Yours faithfully

Tanya Edmunds

Tanya Edmunds
Chair of the Staffing Committee/Parish Council Vice Chair

AGENDA

1. Apologies

To receive and approve apologies.

2. Declarations of Interest

a) To receive disclosures of Pecuniary Interests;

b) To receive disclosure of Non-Registerable Pecuniary Interests;

c) To disclose the receipt of hospitality or gifts over the value of £10 and

d) To receive written requests for dispensations on items to be discussed at the meeting.

N.B: If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

3. Confidential Matters

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting, and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be

prejudicial to the public interest because of the confidential nature of the business to be transacted

- 4. To adopt the Minutes of the Staffing Committee Meeting held on the 22nd July 2026.**
- 4. Matters arising – Information only.**
- 5. To agree the appointment of Occupational Health for a member of Staff on longer term absence and any associated costs.**
- 6. To note the receipt of a Subject Access Request and agree actions and any associated costs.**

14. Other Confidential Staffing Matters

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.